



# Admissions Checklist

Please, complete all items on this checklist and sign all areas where signature is required.  
Bring all completed and signed items on this list with initial payment and application fee.

**\*Incomplete applications will not be processed.**

- ☐ Application Completed and Signed by **BOTH** Parents
- ☐ Pastor's Referral obtained (if you do not have a Pastor, please, bring referral with you and Pine Park UPC's Pastor will fill this form out)
- ☐ Understand that PPCA is a **Christian Academy** and not a daycare
- ☐ Child is completely potty-trained, no pacifier, cannot have "comfort" items until naptime
- ☐ Financial obligation understood, and Financial Agreement signed by financially responsible party
- ☐ Uniform obligations understood, and Dress Code Agreement signed by parent (and student when applicable)
- ☐ Standard of Conduct Form signed by parent (and student when applicable)
- ☐ Authorized Pick-Up Form
- ☐ Emergency Contact Form
- ☐ Medical History and Consent Form
- ☐ School Policy and Cooperation Agreement
- ☐ Disciplinary Release Agreement
- ☐ Transportation Agreement
- ☐ Copy of student's Immunization Record
- ☐ Copy of student's Birth Certificate
- ☐ Copy of student's Social Security Card
- ☐ **Application Fee of \$100**
- ☐ **Initial payment of \$300 PER CHILD** (initial payment is for curriculum)

\*As all your (legal) children may be listed on a single application, the application fee isn't multiplied by the number of children for which you are applying.